

N°	Timeline	Type of Activity	Short description of activity	Coordinating partner AP = ETCC P1=Uni,Timisoara P2= Nord Uni P3= Integra Onlus P4= Diethnes Kentro
				All participants will be active in all project activities
PM/A1	03/2021	Contract signed	Signing of contract for KA227 project <u>Deliverables:</u> Signed KA2 agreement with NA Signed partner agreements and mandates	AP
PM/A2	04/2021	Transnational Meeting 1	Kick-Off in Copenhagen - Discussions regarding overall project management - Preliminary discussions on IO1 and local creative activities boosting CCS and citizen involvement, youth and people with fewer opportunities <u>Deliverables:</u> <i>Meeting minutes incl. evaluation</i> <i>Participants' list</i> <i>Provided documentation by each partner about persons involved in the project implementation (Manager, Teacher/Trainer/Researcher; Technician/IT; Administrator)</i> <i>Project Management Guide</i>	AP
PM/A3	04/2021-05/2021	Communication plan	Web page, SoMe, Newsletters - Designing and setting up the project media - Project email accounts <u>Deliverables:</u> <i>Project Logo</i> <i>Website</i> <i>Facebook. Twitter. Instagram etc.</i> <i>Presentation videos from all partners</i> <i>Overall communication plan</i>	AP
PM/A4	04/2021-06/2021	QA plan	Project Quality Management Plan - Discussions regarding Quality Assurance of the project <u>Deliverables:</u> <i>Project Quality Management Plan</i>	AP
IO1/A1	05/2021 11/2021	Work on activities in IO1	Survey: - All partners contribute to assessing the needs of target groups in their own country (SMEs, NGOs, local government/administration etc.) <u>Deliverables:</u> <i>Report on need assessment for each country</i>	AP
IO1/A1	05/2021 11/2021	Work on activities in IO1	Designing the eLearning and Resource Platform - All partners contribute to the structure and layout of the platform - Establishing the platform - Elaboration of the technical architecture <u>Deliverables:</u> <i>Draft eLearning and Resource Platform</i>	AP
PM/A5	06/2021-02/2023	Communication and Information	SoMe and project website - All partners contribute to the continuous updating <u>Deliverables:</u> <i>Updated info from the project, incl. project papers</i>	AP

IO2/A1	11/2021 05/2022	Work on activities in IO2	eModel on Cultural Planning and Actions - Designing the interactive cultural mapping model to be used locally and regionally to map the CCS	AP
			<u>Deliverables:</u> - <i>Draft e-CCS mapping model</i>	
PM/A6	07/2021	Communication and Information	Newsletter 1 - All partners contribute to the Newsletter <u>Deliverables:</u> <i>Newsletter 1</i>	AP
PM/A2	10/2021 10/2021	Transnational Meeting 2	eLearning and resource platform - Project evaluation and adjustments - Presentation of the preliminary platform - Presentation of local creative action plans - Presentation of Timisoara as ECoC 2021 <u>Deliverables:</u> <i>Meeting minutes incl. evaluation</i> <i>Participants' list</i> <i>Updated project plan</i> <i>Local creative CCS action plans</i>	P1
IO2/C1	01/2022- 02/2022	Work on activities in IO2	Facilitating local creative CCS actions - 3-days training workshop on facilitation to boost local CCS actions in the post Covid-19 society - Online training module on the platform <u>Deliverables:</u> <i>Programs</i> <i>Participants' list</i> <i>Online training on the LMS platform</i>	AP
IO2/A2	08/2022- 12/2022	Work on activities in IO2	5 local creative CCS actions in the post Covid-19 era - Each partner undertakes a local creative CCS action which will involve youth and citizens with fewer possibilities, i.e. video productions, theatre etc. <u>Deliverables:</u> - <i>5 local case stories of creative CCS actions in the post Covid-19 communities</i> - <i>presentations on the platform and the web</i>	P2
IO1/A2	11/2021- 01/2023	Work on activities in IO1	Creating new blocks and plug-ins for learners - All partners contribute to the continuous updating and adaptation of the platform <u>Deliverables:</u> <i>Up-to-date platform with a special regard to accessibility</i>	AP
IO2/A3	04/2022- 12/2022	Work on activities in IO2	Mapping the 5 local CCS - Webinar and online guide for how to use the eModel - Testing the eModel for CCS in the 5 partner places <u>Deliverables:</u> <i>Open webinar on using the eModel for CCS mapping</i> <i>Guidebook on using the eModel for CCS mapping</i> <i>5 CCS mappings of the partner places/communities</i>	P2
PM/A6	01/2022	Communication and Information	Newsletter 2 - All partners contribute to the Newsletter <u>Deliverables:</u> <i>Newsletter 2</i>	AP

IO3/A1	01/2022 12/2022	Work on activities in IO3	<p>Development of materials for the resource base</p> <ul style="list-style-type: none"> - Development of taxonomy for CCS planning and actions - Presentation of best practices and updated knowledge on cultural mapping and planning in the EU based cross-sectoral analysis and implementation methodologies. <p><u>Deliverables:</u> <i>Presentation of taxonomy for CCS planning materials</i> <i>Continuous updating of materials on CCS planning</i></p>	P1
IO3/A2	03/2022 12/2022	Work on activities in IO3	<p>Multimedia tutorials for facilitators of CCS sector development actions</p> <ul style="list-style-type: none"> - Production of set of tutorials explaining use of the resource base on the platform and the specific examples <p><u>Deliverables:</u> <i>Tutorial on using the resource base in the platform</i> <i>Tutorial on engaging youth in CCS development</i> <i>Tutorial on including people with disabilities in CCS development</i> <i>Tutorial on stimulating European awareness and empower people of current and future generations – regardless of social and cultural background – to be successful innovators in their local CCS environment.</i></p>	P1
PM/A2	04/2022- 05/2022	Transnational Meeting 3	<p>eMODEL on cultural mapping and actions</p> <ul style="list-style-type: none"> - Conclude the content and structure of the eLearning Platform - Process evaluation of the local creative actions with a special focus on the collective impact <p><u>Deliverables:</u> <i>Meeting minutes incl. evaluation</i> <i>Participants' list</i> <i>Implementation and testing plan of LMS platform</i></p>	P2
IO1/A3	05/2022- 09/2022	Work on activities in IO1	<p>Development of materials for the ToT -</p> <ul style="list-style-type: none"> - Modular course developed containing online materials and training materials in the classroom <p><u>Deliverables:</u> <i>Curriculum and materials for classroom workshop</i> <i>Curriculum and materials for webinars</i></p>	AP
IO1/C2	06/2022- 12/2022	Work on activities in IO1	<p>ToT - Implementation of the accessible LMS platform</p> <ul style="list-style-type: none"> - 3 ToT training courses: 1 as workshop and 2 as webinars <p><u>Deliverables:</u> <i>Programs</i> <i>Participants' list</i> <i>Online training on the LMS platform</i></p>	AP
IO2/A4	06/2022- 10/2022	Work on activities in IO2	<p>Evaluation and adjustment of the eModel on CCS mapping to action strategy</p> <ul style="list-style-type: none"> - Preparing the eModel for open access including course module on the platform. <p><u>Deliverables:</u> <i>Open access eModel on CCS mapping to strategy incl. course module on the platform</i></p>	AP
PM/A6	07/2022	Communication and Information	<p>Newsletter 3</p> <ul style="list-style-type: none"> - All partners contribute to the Newsletter <p><u>Deliverables:</u> <i>Newsletter 3</i></p>	P4

IO4/A1	07/2022-11/2022	Work on activities in IO4	<p>Production and presentation of four course modules on cultural planning: Production and presentation of three course modules on cultural planning: 1. Understanding of the local community ecology and innovation in the CSS 2. Mapping of the CCS 3. Strategic Action Plan for CCS in the local community 4. Efficient use of cultural resources 5. Including specific groups in creative actions to innovate the CSS (youth, people with disabilities, a.o.)</p> <p>Deliverables: <i>Online Moodle Courses on cultural planning Moodle modules guide</i></p>	AP
IO4/A2	07/2022-11/2022	Work on activities in IO4	<p>eLearning modules on collective impact approach in creative projects in the CCS - Producing online modules about the facilitation task on the resource platform</p> <p>Deliverables: <i>Open access curriculum on collective impact in creative projects incl. course module on the platform</i></p>	AP
IO3/E1-5	09/2022-12/2022	Work on activities in IO3	<p>Cultural planning as driver of sustainable development</p>	
PM/A2	10/2022-11/2022	Transnational Meeting 4	<p>Using the eLearning Platform and TTK - Conclusion on the local creative actions: facilitation and collective impact - Discussion on the visibility and sustainability of the project results and linkage to E+ platforms - Preparation of the final conference and documentation</p> <p>Deliverables: <i>Meeting minutes incl. evaluation Participants' list Paper on the local creative actions Plan for the finalization of the project</i></p>	P3
PM/A6	12/2022	Communication and Information	<p>Newsletter 4 - All partners contribute to the Newsletter</p> <p>Deliverables: <i>Newsletter 4</i></p>	P4
PM/A2	01/2023-02-2023	Transnational Meeting 5	<p>Final Impact and Reporting - Presentation and conclusion on the project results - Sustainability plan - Wrapping up the project administrative tasks for finalizing the project</p> <p>Deliverables: <i>Meeting minutes incl. evaluation Participants' list Final project report, incl. evaluation Project sustainability plan Project administrative finalization plan</i></p>	P4

PM/A8	01/2023-02-2023	Final conference	Final Impact Conference - Presentation and conclusion on the project results - Sustainability plan - Wrapping up the project administrative tasks for finalizing the project <u>Deliverables:</u> <i>Program</i> <i>Participants' list</i> <i>Final project report - conference</i> <i>On line presentations</i>	AP
PM/Ax	02/2023	Communication and Information	Newsletter 5 - All partners contribute to the Newsletter <u>Deliverables:</u> <i>Newsletter 5</i>	P4