

Cultureplan Youth: 1st Transnational meeting in Copenhagen July 6th 2021

Welcome and introductions:

- Camil from West University of Timisoara, Romania:
 - Camil has been a fine artist for many years, and he is a teacher with 10 year of experience in management
 - Tells us about the European Culture Event that will occur in 2023
 - This event will have several conferences and exhibitions.
 - He hopes to join more projects.
- Stefanos from ICSD, Greece:
 - Background: University teacher for 10 years.
 - About ICSD:
 - It was set up at the university and is connected to activities of the university.
 - It supports people that want to set-up small social economic enterprises, e.g., young people.
 - Also has done consulting for immigrants and provided them with skills.
 - We have participated in lots of projects.
 - Focus: Social economy growth and sustainability.
- Claire from ICSD, Greece:
 - She is a web developer and project coordinator.
 - Her main job is European projects.
- Gabriel Vartopeanu aka. Gabi, ETCC – Denmark:
 - Joined ETCC 12 years ago and has worked with TEH from the beginning of the organization.
 - In Romania he was part of the European delegation that was sent to support people with disabilities, i.e., children with disabilities left behind in institutions.
 - We hope that we can develop partnerships and project through this project.
- Niels Gerdes:
 - Graphic and media designer, who has made the website together with Tommy Gerdes.
- Tommy Gerdes:
 - 15 years ago, he helped with another cultureplan project
 - Hüseyin Koc: Responsible for making the Minutes of the meeting.
- Henrik Haubro:
 - Director of ETCC and project manager, while Henrik Sparre-Ulrich-Ulrich is the project coordinator.
- Henrik Sparre-Ulrich Ulrich:
 - Has worked with ETCC for many years in e.g., Romania.

Presentation of Website: Niels and Tommy Gerdes

- When designing the website, they have focused on how to get young people interested.
- Login: Login is in the footer of the site.
 - Login page has been worked on for the last few weeks.
 - When you have logged in a new menu point called Intra documents will appear □
Intra documents:
 - Any formal document from the project can be found here, it will be updated by you sending documents to Tommy Gerdes.
 - When sending the document you need to provide title, a short description and the category of the document.
 - It is set-up to show the newest document at the top.
 - The easiest type of document is PDF, since other document types like Word require extra programs to be shown on the site without downloading it.
 - If you click on the project update button, the project updates will appear.
- Question regarding menu point that does not work:
 - The page is under development since Niels is awaiting to get materials to put on the website.
- Moodle platform:
 - Moodle has been set-up, but nothing has been put into it
 - Comments regarding the website:
 - Camil agrees that it is good that not everyone can modify the site.
- About the interface – Question regarding slideshow and animation
 - The template does not support animations, also animations are outdated and lots of them can be confusing.
- Next step: Partners need to send more material, pictures and video

Discussion about the project:

- We are at the start of the process on what to focus on in the project.
 - We need to do mapping based on questionnaires and interviews.
 - We need to figure out where we are going in two years.
 - How we can get people involved.
 - Creation of a common image among partners of where we are going.
 - Regarding the e-learning platform:
 - How do we reach involvement and engagement of young people contentwise?
- ICSD suggested to use videos and presentation, and said they would use material that they already had.
- ICSD:
 - Main challenge: Help small creative companies
 - We have talked with them about how to create good networking, since they have limited opportunities to create a strong network.

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- Camil:
 - We need to involve young people, regional administration and companies
 - Also consider what all three parties want, and then build models based on their needs.
 - Platforms: We have two platforms, where one of them is for the university.
 - We use Google programs and have kept it simple.
- About survey
 - We should have 2 sets of surveys, where one of them is for newcomers
 - The 1st step is building the surveys, and then by autumn have responses from this survey.
 - Reminder: You can change questions based on what people answered to a previous question in the survey.
 - You do not get useable answers from questions if they are not short and simple.
 - Erasmus is interested in the qualitative results of the surveys
 - Type of survey
 - It could be 1-5 choice questions, or multiple-choice questions.
 - The type has not been decided yet.
 - Survey is used to identify the base of needs.
 - Camil suggests that half of the questions should be common for each partner.
- Preparation of education for groups
 - How to facilitate youth to participate.
 - Adult facilitators: Teachers and people in NGO
 - Figure out how to facilitate to teacher how they can deal with the main challenges.
 - Gabi: About group of facilitators, the main beneficiaries who are young people and companies etc.

Culture instrument should be used for improvement.

- Direct communication platform:
 - Identify need for E-learning.
 - 1st step is a to-do-list for each partner:
 - How do we assess the needed tools for the trainers/educators to facilitate the needs of the young people
 - Training of trainers – Training of the facilitators.
 - Production of tools to facilitate adults and young people in order to create a creative society.
 - Map and identify needs in order to help create the basis of a creative society.
- Questions to Camil – The best way to facilitate students and the issue of cultural mapping
 - We only have access to a database on graduated young people, via. the platform Creativa that deals with mapping on visual arts.
 - Video production and sound

- It is interesting to compare the various mappings.

Reminder: All interviews should be recorded.

Presentation of mapping – Focus on strategies:

- Henrik Sparre-Ulrich:
 - Etcc have used municipal lists (overviews, databases) in their earlier cultural mappings (Copenhagen region). Camil (West Timisoara University) has mentioned that they have not used their University database, but the city's database
 - In the first picture at the bottom, you can see in which areas creative industries lack in action.
 - Mobilization: Small companies lack a way to network.
- Mapping of cultural planning:
 - The strategic part needs to be addressed.
 - Goes through a lot of strategies and focus points.
 - In three weeks we must have addressed the issues of young people and figure out what to teach teachers regarding how to advise young people to solve these issues/challenges.
 - Also how do you mentor young people on how to solve these issues/challenges.
 - Stefanos has sent their list of target-groups, and they know how many we need to interview with draft questions.

Partners get 10 minutes in their own room to finalise their draft.

- Greek partner presentation:
 1. Teacher in primary school.
 2. Teachers in secondary schools.
 3. University/ATEI educators
 4. Veteran teachers of IEK.
 5. Veteran teachers of KEK.
 - IEK: 2-year education, where students get certificate at the end.
 - KEK: Education that provide students specific knowledge.
 6. Teachers non-formal ○ They need specific numbers for each category.
 - ETCC decided to choose 1-2 categories. FGU (vocational training) and university.
- The categories and survey:
 - SurveyMonkey handles putting the answers in categories. ○ Translation of the survey is handled by each partner.

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- 4-5 questions could be used for interview - each organization do
Focus-group interview:
- What kind of problems do young people face, and what ideas are there about involving these young people in the cultural process.
- After lunch we will discuss what kind of questions should be part of the structural interview.
- Deadline for the finalised survey: October 15th 2021.

Brainstorming session, where each partner come up with 5 questions for both survey and interview.

- Yellow notes are for the survey, and orange notes are for the interview. Red pen is Camil, and Green pen is ICSD.
- Partners get 5-10 minutes to write down questions.

Survey questions: Camil

1. Are you more in favour of online rather than face-to-face?
2. In the future - would you use digital/online instruments for cultural events?
3. Would you get involved in cultural activities in some ways? (Volunteers, organizers)
4. Do you know how to get in touch with cultural operators?
5. Do you think that the cultural policy of the public administration should be improved?

Interview questions: Camil

1. Which cultural activities do you work with?
2. Which are the 3 biggest problems for your cultural activities? (2020-2024)
3. Do you see any solutions for the actual problems in the cultural sectors?
4. Who should get involved in fixing the problems?
5. How do you see the future of cultural sectors for mid-long term?

Survey questions: ICSD

1. How much experience do you have with online learning?
2. Have you done any training in ICT?
3. Are you familiar with the use of new technology in education? If so, what tools do you use?
4. How much experience do you have as a teacher trainer?

Interview questions: ICSD

1. As a teacher or trainer, what surprised you about online learning?
2. In your opinion, what were the main challenges that you had to overcome in order to do online education?
3. What made it more difficult for you to use online tools?
4. What tool will you continue to use after the crisis, for your teaching work?
5. What kind of problems did you encounter?
6. What ideas do you have to enhance for young people to deepen their educational process?

Amount of people in survey:

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- Stefanos explains that they are part of a big network, where they can find people to ask.
- Camil says that they have 50 -100 people that they can survey, so they have 50 students and 50 teachers,
 - It was agreed upon that the maximum number should be 50 people.
 - To support the partners ETCC had decided to send some of the EVA report translated.
 - The questionnaire results must be sent to each partner one week before the transnational meeting in Timisoara, so that we have time to read it.

Discussion on the main roles for each partner in the next six weeks:

- The first newsletter will be sent after the Transnational meeting by ETCC.
- Regarding social media: Claire from ICSD has volunteered to take care of social media with assistance from ETCC.
 - She will set-up Instagram to get in touch with young people, and she will also set-up a Facebook page.
 - ETCC must send images to her.
 - She will have stories ready at Kick-Off.
- Regarding Google drive for storage of documents and images: Claire from ICSD has again volunteered to be responsible.
 - She needs one mail pr. organization, since ICSD has to write to each partner.

Regarding administrative matters:

- What do you write in the time sheets?
 - For this meeting she must write 7.5 hours and must provide two lines about what they have done.
- About budget:
 - We have tried to make the process as simple as possible. ○ You cannot exceed budget, or take money from other budget to use in this budget.
 - The travel budget:
 - 75% of the amount must be spent, or we will not get any funding.
 - The amount is related to the number of people that participate.
- About Time sheet:
 - 25% of your budget has already been sent to you.
 - Send documentation and time sheet as soon as you are close to 20%, then we send the next 25%.
 - When filling out time sheets, you must be aware that it is important to fill out the monthly ones, since they are used to calculate the general one.
 - Timesheets have their start from March 1st 2021.
 - Partnership report is given by ICSD
- E-platform and Moodle Planning
 - Moodle platform has been set-up.
 - Partners can translate if the plugin has not done a proper job.
- Final report: Timisoara is responsible for making it.



Project code: 2020-
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Erasmus+

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The administrative guide will be sent to you soon.

Minutes: Hüseyin Koc